

WEBSITE PRIVACY NOTICE

Effective **Date:** 28 September, 2026
Last Updated: 28 September, 2026

1. Introduction

Lighthouse Communities Foundation (LCF) respects your privacy and is committed to protecting your Personal Data.

This Privacy Notice explains how LCF collects, uses, stores and shares Personal Data through its website, <https://lighthousecommunities.org/> (the “Website”).

2. Personal Data We Collect

You may browse the Website without providing Personal Data. Personal Data may be collected when you use features such as contact forms, applications, donations or other interactive services.

Depending on how you interact with the Website, LCF may collect:

- **Contact information:** name, email address, mobile number, organisation and designation;
- **Application information:** information submitted through career or other application forms linked from the Website;
- **Donation information:** information required to process or administer donations, where collected by LCF;
- **Communications:** information contained in enquiries, feedback or other communications submitted through the Website; and
- **Technical information:** information such as IP address, browser or device details, pages accessed, date and time of access, cookies and similar information, where collected.

LCF collects only Personal Data that is reasonably necessary for the relevant purpose.

3. How We Use Personal Data

LCF may use Personal Data to:

- respond to enquiries and requests;
- process applications and other submissions;
- process and administer donations, where applicable;
- communicate with you about LCF and its activities;

- operate, maintain and improve the Website;
- understand Website traffic, analyse usage and improve Website functionality; and
- comply with applicable legal and regulatory requirements.

4. Sharing of Personal Data

LCF may share Personal Data with:

- service providers supporting the Website and its operations;
- payment or other service providers, where applicable;
- government or statutory authorities where required or permitted by law; and
- other third parties where necessary for the purposes described in this Notice or otherwise permitted by law.

LCF may also disclose Personal Data where necessary to comply with applicable law, legal process or a lawful request from a government or statutory authority.

LCF does not sell Personal Data.

5. Consent

Where LCF relies on consent to process Personal Data, consent will be obtained in accordance with applicable law.

You may withdraw consent by contacting LCF using the details provided below. Withdrawal will not affect the lawfulness of processing carried out before withdrawal.

6. Retention

LCF retains Personal Data only for as long as necessary for the purpose for which it was collected or as required or permitted by applicable law.

When Personal Data is no longer required, LCF will take appropriate steps to delete or otherwise dispose of it in accordance with applicable procedures.

7. Your Rights

Subject to applicable law, you may have the right to:

- access information about the processing of your Personal Data;
- request correction or updating of inaccurate or incomplete Personal Data;
- request erasure of Personal Data, where applicable;
- raise a grievance regarding the processing of your Personal Data;
- withdraw consent, where processing is based on consent; and
- nominate another individual to exercise your rights, where applicable.

8. Exercising Your Rights and Raising a Grievance

You may exercise your rights or raise a grievance by contacting:

Email:	shrutip@lighthousecommunities.org		
Grievance Officer:	Shruti	Patil	
Designation:	Assistant	Manager-	Compliances
Postal Address: Bremen Chowk, Swimming Pool Road, near PMRDA Office, opposite Pandit Bheemsen Joshi Auditorium, Ward No. 8, Aundh Gaon, Aundh, Pune, Maharashtra 411007			

LCF will address requests and grievances in accordance with applicable law.

If you are not satisfied with the response, you may have the right to lodge a complaint with the **Data Protection Board of India**, in accordance with applicable law.

9. Data Security

LCF takes reasonable technical and organisational measures to protect Personal Data against unauthorised access, disclosure, loss, misuse or destruction.

Access to Personal Data is limited to authorised personnel and service providers who require it for their respective functions.

10. Cookies and Similar Technologies

The Website may use cookies and similar technologies to enable functionality, understand Website usage and improve performance.

11. Third-Party Websites and Services

The Website may contain links to websites, platforms or services operated by third parties. Their collection and use of Personal Data are governed by their respective privacy practices.

12. Language Accessibility

This Privacy Notice is available in **English**. Where required or requested, LCF will make reasonable arrangements to provide it in applicable Eighth Schedule languages.

13. Changes to this Notice

LCF may update this Privacy Notice from time to time. The updated version will be published on the Website with the revised **Last Updated** date.